

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

MINUTES OF A REGULAR MEETING
OF THE FACULTY SENATE HELD ON
APRIL 8, 1988, IN LISNER HALL
ROOM 603

The meeting was called to order by President Elliott at 2:10 p.m.

Present: President Elliott, Vice President French, Registrar Gaglione, Parliamentarian Schechter, Berkovich, Burks, Cibinic, Clark, Deering, Elgart, Fox, Garris, Grub, Kirsch, Levy, Liebowitz, Loeser, Lovett, Moore, Morgan, Pierpont, Reeves, Robbins, Robinson, Schiff, Simons, A. Smith, G. Smith, Solomon, Yezer, and Zubrow

Absent: Barron, Birnbaum, Cohn, East, Paratore, Shotel, and Tolchin

APPROVAL OF THE MINUTES

The minutes of the regular meeting of March 11, 1988, were approved as distributed.

RESOLUTIONS

I. RESOLUTION (87/9), "A RESOLUTION ON UNIVERSITY PLANNING"

On behalf of the Executive Committee, Professor Robinson, Chairman, moved the adoption of Resolution (87/9), and the motion was seconded. Professor Robinson then presented the following information pertaining to the background, overview, and substance of the Resolution:

BACKGROUND The Resolution represents acknowledgement and support of the University's commitment to long-range planning, the need for which was articulated by President Elliott and reiterated by the Report of the Commission for the Year 2000. In framing the Resolution, the Executive Committee interviewed administrative members of the Committee on Coordinated Planning, representatives of the faculty, and Council of Deans serving on the CCP, past members of the Committee, Deans, Department Chairmen, and others who have been involved in or have expertise pertaining to planning. These discussions focused on the need for a planning process, the emergence and development of the current process, how it functioned, and how well it reflected the needs of the University.

OVERVIEW OF THE RESOLUTION In proposing this Resolution, the Executive Committee is cognizant of the fact that this type of planning is new and the period of the last three years has been one of experimentation. Thus, the Resolution should be viewed as part of an evolutionary process. In the context of such a process, it seemed timely and necessary to examine the current procedure, planning mechanism, and the make up of the Committee. The Resolution, then, drawing on past and current experience of varied individuals, proposes ways in which the present process can be improved upon so that it may successfully address the academic needs of the University.

SUBSTANCE OF THE RESOLUTION The thrust of the Resolution is two-fold: it addresses the role of planning and function of a planning group in the context of an Academic institution, and the make up and procedures of the planning group. (1) Planning: The Resolution urges the articulation of a University philosophy and goals before the adoption of a specific planning methodology; the establishment of long-range, strategic plans in the context of those objectives; and the institution of an effective University-wide planning process. (2) The Committee: In order to accomplish these tasks, we would propose the reconstitution of the current Committee to include: the addition of the President of the University in his capacity as chief academic leader insuring his direct involvement; the addition of all Academic Deans, providing them with the opportunity to discuss goals and needs of their schools in the context of the University-as-a-whole and more fully serve as the academic leaders of their faculties; the addition of the Chairman of the Academic Affairs Committee of the Board of Trustees; this would provide for a level of involvement necessary to the accomplishment of the Committee and, thus, the University's mission.

Professor Robinson said that the proposed changes in membership of the current Committee on Coordinated Planning, the suggested redirection of the focus of the planning group would not only substantially improve upon the process in hand but provide for an effective University planning model which could accommodate the future needs of the University. In conclusion, she said that if there were any questions, she and the other members of the Executive Committee would be happy to answer them.

Professor Cibinic said that it appeared to him the way the Resolution was written that somebody else would be establishing the goals, and the Coordinated Planning Committee would be merely deciding how to achieve those goals. In other words, he said, he did not understand where the relationship between the schools and their own goals, and the Committee and its own goals would be. Professor Fox responded that the second RESOLVING clause stated that plans would be made in the context of specific University goals agreed upon by the academic officers and the faculty from the various schools, and, therefore, it seemed to him that the CCP would look at what was already in place and then look to the schools to continue to have new goals. Professor Levy said that it appeared to him that the focus of the Resolution was to try to reconstitute a Committee that would be responsive to the faculty and to the University community. Professor Cibinic said that he was speaking neither for nor against the Resolution but that there was some doubt in his mind how the long-range planning and implementation process would be carried out. He asked if there was a mechanism in place for the establishment of the goals. Professor Robinson replied that, at the present time, one of the problems was that the faculty had not seen an articulation of general university goals. There had been decisions, but those decisions had been made on a short-term basis in response to whatever funds were believed to be available. The reconstitution of the Committee would provide the opportunity for faculty to be involved in decisions about the goals and the mission of the University. Professor Grub said that this would be an opportunity for a process for faculty involvement, looking at the future of the University, rather than any one set of individuals, working together in a unified way. He supported the Resolution because it would involve the faculty, the students, the administration, working as a unit to achieve greater stature for the University and doing it on a long-term basis rather than simply on a short-term, management-by-crisis basis.

The question was called, and Resolution (87/9) was adopted unanimously. [Resolution (87/9) is attached.]

II. RESOLUTION (87/10), "A RESOLUTION TO AMEND THE FACULTY CODE PROVISIONS CONCERNING FACULTY CONSULTATION IN THE APPOINTMENT OF ADMINISTRATORS WHOSE POSITIONS RELATE TO ACADEMIC MATTERS"

On behalf of the Professional Ethics and Academic Freedom Committee, Professor Morgan, Chairman, moved the adoption of Resolution (87/10), and the motion was seconded. Professor Morgan explained that this Resolution was in response to a request by the Executive Committee to consider the question of whether the Code needed some greater specification with regard to the appointment of academic officials having academic responsibilities. The present Code contained some language in this

regard but, Professor Morgan said, as the WHEREAS clauses suggested, there had been from time-to-time some dilemmas presented because of lack of clarification. The first change recommended would be to insert additional specific office titles - "Provost, Academic Vice President and University Planning Officer" - between "President and deans" in the second sentence of Section A of Article IX for greater clarification. The more significant clarifications were contained in the recommended changes in the "Procedures for the Implementation of the Faculty Code," Section C, Subsections 3, 4, and 5. With regard to Subsection 3, it was the Committee's view that there should be a more formalized search process for the Provost and Vice President for Academic Affairs. The Committee was very conscious of the fact that these offices had a different relationship to the President than did deans and, consequently, the recommendation was that the President should have primary responsibility for the composition of such a search committee. With reference to "Other Administrative Officers," Subsection 4, the Committee, in the interest of clarification, identified such officers as "Associate and Assistant Provosts, Associate and Assistant Vice Presidents for Academic Affairs, Deans, University Planning Officer, University Librarian, and others whose concern with academic matters comprehends all or substantially all of the University." The reason for including the word "Deans" was not to imply that the Faculty Senate had any role in the appointment of the academic deans, but rather those persons whose title was "dean" and who have concern with academic matters comprehending all or substantially all of the University. In the past, consultation with the Executive Committee of the Faculty Senate for its recommendations has been required in the appointment of other administrative officers. The Committee recommended that such consultation should now be with the Faculty Senate, and that the Executive Committee of the Faculty Senate should establish procedures and criteria for the formulation of such recommendations. The Committee pointed out that the procedures and criteria for recommendations with regard to an Assistant Vice President for Academic Affairs might be very different than that for the appointment of the University Librarian. In all instances, the Committee recommended the addition, where it was otherwise absent, of the language that these officers shall retain office only as long as they retain the confidence of the Faculty Assembly, which has always been composed of the faculty of the entire University. In concluding his comments, Professor Morgan said that he would try to answer any questions the members might have.

Professor Cibinic said that it seemed to him that this Resolution would give the faculty a much broader area of involvement with the selection and retention of this group; however, he wondered if this involvement would be with a broader group or with a narrower group. Professor Morgan replied that

this would probably give the faculty a greater role with regard to retention, but the only real changes with regard to the faculty role in selection were to specify more clearly what was meant by the language "whose concern with academic matters comprehends all or substantially all of the University," and to make the official body to be consulted for recommendations in the appointment of other administrative officers the Faculty Senate, not the Executive Committee of the Faculty Senate.

Professor Yezer asked whether or not it was understood that the Executive Committee of the Faculty Senate would publish the procedures and criteria it would establish. Professor Morgan responded that the Executive Committee was answerable to the Faculty Senate and that the Faculty Senate could direct its Executive Committee to do so. Professor Grub commented that the procedures would vary with the office and could change over time. If such procedures were published, then any amendments thereto would have to be voted upon, so he thought it would be inappropriate to publish them.

The question was called, and Resolution (87/10) was adopted unanimously. [Resolution (87/10) is attached.]

III. RESOLUTION (87/11), "A RESOLUTION TO SUPPORT ADDITIONAL FUNDING FOR LIBRARY ACQUISITIONS"

On behalf of the Libraries Committee, Professor Grub, Chairman, moved the adoption of Resolution (87/11), and the motion was seconded. Professor Grub urged the adoption of this Resolution because the Library was a very important academic unit of this University. He said that when the budget cut was rescinded for the various schools and other academic divisions, the Library was not exempt from the 2% budget cut. He explained that the costs of the Library in terms of acquisition of materials were not static; the costs had risen not only domestically, but internationally, as well, because of the depreciated value of the dollar. He said that the Committee had met numerous times with the University Librarian and was convinced that the Librarian and her staff had made every move possible to minimize costs in all areas, but there was a limit to which certain things could be cut. For instance, materials that faculty had planned to have in their classrooms for use this spring were not there, nor would such materials be there this summer or fall. Professor Grub said that the purpose of this Resolution was to support the University Librarian's request for \$150,000 for the next academic year and the year following, and for an immediate allocation of \$150,000 to take care of those materials that have been deemed necessary but had not been ordered, i.e., the serials, the monographs, and other publications that were simply cancelled because of the budget cut.

The question was called, and Resolution (87/11) was adopted unanimously. [Resolution (87/11) is attached.]

IV. RESOLUTION (87/12), "A RESOLUTION TO AMEND THE UNIVERSITY POLICY ON ACADEMIC DISHONESTY

On behalf of the Joint Committee of Faculty and Students, Professor Robbins, Co-Chairperson, moved the adoption of Resolution (87/11), and the motion was seconded. Professor Robbins explained that because of some uncertainty and ambiguity as to the handling of cases involving falsification or forgery of University academic documents, a request was initiated by the Assistant to the Dean for Judicial Affairs in the Dean of Students Office, with the agreement of the Vice President for Academic Affairs, to amend the University Policy to make it absolutely clear that academic documents would be treated as matters under this particular set of regulations and not as a matter of conduct under the Code of Student Conduct. After review of the initiatives, the Joint Committee formulated its proposal for accomplishing this with an amended hearing process and at the same time recommending a revised list of sanctions in graduated severity. He said that the graduated list of sanctions, ranging from the least severe to the most severe with a range of possibilities, would, in the Committee's opinion, be a distinct improvement over the present sanctions. Professor Schiff moved to divide the Resolution into two questions so that the first part would cover the Definition, Initial Procedures, and Hearing sections. The second part would cover the Sanctions section. No objection was made to dividing the Resolution into two questions.

Professor Yezer asked whether or not the student ID would be considered an academic document. Professor Robbins responded that it seemed to him that if a student used a falsified ID in any way that involved academics, then that would very likely be treated under the University Policy on Academic Dishonesty; however, if it were used in some other way, for example, to buy a drink at a bar, then he seriously doubted it would be an academic infraction, but would be treated under the Code of Student Conduct. Further discussion followed by Professors Grub, Robbins, Fox, Yezer, G. Smith, Cibinic, and Schiff. Professor Morgan asked about the purpose of the new language in the first paragraph under HEARING which stated that if the complainant was a University official, the case would be referred for hearing before the dean, or dean's representative, of the school in which the student was enrolled. Professor Robbins replied that a complainant no longer might be strictly a faculty member. If the complainant was in fact a University official, then the Committee felt that this procedure seemed to be a more judicial approach. The question was called on Part 1 of the Resolution, and it was adopted.

Under SANCTIONS, Professor Fox expressed his view that Sanction No. 1 - "Written Reprimand from the Dean," was an insufficient sanction for academic dishonesty, and he moved the deletion of that sanction. The motion was seconded. Professor Robbins explained that the Committee introduced this mild sanction in an effort to make it perhaps easier for a complainant to bring some action against a student for a relatively minor thing. For example, a student might have a course approval from a department and then, without going back to the department, the student changed the course section, causing a great deal of inconvenience to the department. A discussion followed by Professor Schiff, Robbins, and Fox. Professor Fox withdrew his amendment and the seconder agreed.

With regard to Sanction No. 4, Professor Fox said that he did not think that a person who had earned an "F," should be treated the same as a person who was assigned the sanction of a grade of "F" because of academic dishonesty; in the latter case, he said, the record of academic dishonesty should be retained. Professor Fox then moved that Sanction No. 4 be deleted, and the motion was seconded. A discussion followed by Professors Morgan, Schiff, Cibinic, Grub, Deering, Fox and Levy. Professor Schiff asked what information in Sanction No. 4 would be removed in two years after the termination of the student's enrollment. Professor Robbins replied that the "F" would be retained but the record of the reason for the "F" would be removed. Further discussion followed by Professors Fox, Schiff, Deering, Cibinic, Zubrow, Levy, Morgan, and Robinson. The question was called on the Fox amendment and the amendment was lost. The question was called on Part 2 of the Resolution, and it was adopted.

The question was called on the original motion, and Resolution (87/12) was adopted unanimously [Resolution (87/12) is attached.]

INTRODUCTION OF RESOLUTIONS

No resolutions were introduced.

GENERAL BUSINESS

I. NOMINATION FOR ELECTION OF THE EXECUTIVE COMMITTEE FOR THE 1988-89 SESSION

On behalf of the Nominating Committee, Professor Pierpont, Chairman, moved the nomination for election of Professor Lilien F. Robinson (CCAS) as Chairman of the Executive Committee for the 1988-89 Session. No nominations were made from the floor, and Professor Robinson was unanimously elected as Chairman. Professor Pierpont then moved the nomination for election of Professors Raymond R. Fox (SEAS), Salvatore R. Paratore (SEHD), Robert E.

Park (Law), Alvin E. Parrish (Medical), Francisco Prats (GSAS), and Susan J. Tolchin (SGBA), as the other six members of the Executive Committee. No nominations were made from the floor, and the nominees were unanimously elected.

II. NOMINATION FOR ELECTION OF FACULTY TO THE DISPUTE RESOLUTION COMMITTEE

On behalf of the Executive Committee, Professor Robinson moved the nomination for re-election of the following faculty members to the Dispute Resolution Committee for three-year terms commencing May 1, 1988: Professors Roger E. Schechter (Law) as Chairman; Marie M. Cassidy (Medical), Rita K. Ives (SEHD), Joan R. Regnell (CCAS), and George M. Stambuk (SIA). No nominations were made from the floor, and the nominees were unanimously re-elected.

III. NOMINATION FOR APPOINTMENT BY THE PRESIDENT TO ADMINISTRATIVE COMMITTEES

On behalf of the Executive Committee, Professor Robinson moved the nominations for appointment by the President to the following Administrative Committees: Judicial System: George W. Smith (Chair), Martha A. Burns, Marvin Katzman, Leo C. Moersen, and Ormond Seavey; Student-Faculty Committee on Appeals: Maximilian A. Pock (Chair), Owen C. Martin, Joan R. Regnell, and Harry E. Yeide; Marvin Center Program Board: Irvin Katz; Marvin Center Governing Board: Marvin F. Gordon, Charles E. O'Rear, Alan G. Wade, and Jarrett M. Wise; Presidential Appeals Board: Joseph Aschheim, Arnold D. Gale, Ariel C. Hollinshead, and Charles C. Shepherd; Committee on Student Publications: Charles B. Craver, John J. Jackson, Mireille Kanda, Don S. Lee, Beth Nolan, Sonya A. Quitslund, and Holliday B. Wagner. No additional nominations were made, and the nominees were elected unanimously.

IV. REPORT OF THE EXECUTIVE COMMITTEE

On behalf of the Executive Committee, Professor Robinson reported that the activities of the Committee last month had focused on the preparation of the Resolution on University Planning presented today and the completion of its review of the Mission Statement and Planning Documents. The Committee also had been involved in the preparation of the nominations of faculty to the various University Administrative committees. She noted that the response of the faculty for service on these committees had been very positive. The Executive Committee had received the opinion of the Dispute Resolution Committee in the appeal in the Markwell case which reversed the decision of the Hearing Committee, thus ruling for the Department, and that that opinion had been submitted to the Board of Trustees through the President. With regard to the matter of the nonconcurrence in the Arts and Sciences, she reported that that matter was still before the

Executive Committee. She said that a Joint Meeting of the "old" and "new" members of the Executive Committee would be held April 22nd when nominations for the chairmen and memberships of the Senate Standing Committees would be prepared. She requested that resolutions for the May Senate meeting be forwarded to the Executive Committee by or before April 22nd, and she reminded the Senate that annual reports for the 1987-88 Session were due by the May 6th Senate meeting.

Professor Robinson then thanked the members of the Faculty Senate who were leaving this year and expressed the appreciation of the Executive Committee for their fine service. She also extended her personal thanks to the out-going members of the Executive Committee for their splendid contribution during a very demanding year.

V. ANNUAL REPORTS

Annual Reports from the following Senate Committees were distributed: Athletics, Honors and Academic Convocations, Libraries, and Student Financial Aid. (The Annual Reports are attached.)

BRIEF STATEMENTS

President Elliott said that it was his pleasure at this time to introduce a very special resolution - "A Resolution of Appreciation (87/13)" - to Professor Howard C. Pierpont who was retiring after thirty-six years as a member of the faculty and seventeen years as a member of the Faculty Senate. The President then read and presented the resolution to Professor Pierpont, who received a standing ovation. Dr. Pierpont expressed his sincere appreciation and thanks. (Resolution 87/13 is attached.)

ADJOURNMENT

Upon motion made and seconded, President Elliott adjourned the meeting at 3:32 p.m.



J. Matthew Gaglione
Secretary

A RESOLUTION ON UNIVERSITY PLANNING (87/9)

WHEREAS, the faculty supports long-range planning and the establishment of an appropriate process and a planning group; and

WHEREAS, the faculty recognizes the newness of the planning process, and hence the difficulties of coordinated planning at the institutional level; and

WHEREAS, a planning group should focus upon long-range, strategic planning and the attainment of University goals as defined by appropriate representatives of academic units; and

WHEREAS, planning is the responsibility of the academic leadership of the University; and

WHEREAS, the focus of the current planning committee (Committee on Coordinated Planning) has been on establishing a planning philosophy and planning procedures based on current incremental budgeting; and

WHEREAS, this approach and the framework used in implementing this approach have limited collegial decision-making; and

WHEREAS, the planning committee as now constituted does not provide mechanisms for the direct involvement of the Board of Trustees in the initial planning phases, full participation of Academic Deans, and effective and systematic linkage to the faculty; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

- (1) That the Committee on Coordinated Planning be reconstituted as the University Planning Committee to develop strategic, long-term plans; and
- (2) That these plans be made in the context of specific University goals agreed upon by Academic Officers and the faculty through its schools and representatives on the Faculty Senate; and

- (3) That this committee be composed of the following:
President (Chair)
Vice President for Academic Affairs
Vice President and Treasurer
All Academic Deans
Chair of the Academic Affairs Committee
of the Board of Trustees
Three Faculty Representatives (elected by the
Faculty Senate; reporting on a monthly basis
to the Executive Committee of the Faculty
Senate)
President of the G.W.U. Student Association; and
- (4) That meetings, with accompanying agendas and minutes,
be held on a regular basis, decisions made by vote and
the Committee make periodic reports of its activities
to the University community through the mechanism of
the Faculty Senate and faculty meetings of the schools
and colleges.

Executive Committee of the Faculty Senate
March 25, 1988

Adopted April 8, 1988

A RESOLUTION TO AMEND THE FACULTY CODE PROVISIONS CONCERNING FACULTY
CONSULTATION IN THE APPOINTMENT OF ADMINISTRATORS WHOSE POSITIONS
RELATE TO ACADEMIC MATTERS (87/10)

WHEREAS, the Faculty Code provides (p. 15) "The regular, active-status faculty shares with the officers of administration the responsibility for effective operation of the departments, schools, and colleges and the University as a whole"; and

WHEREAS, the Faculty Code is unclear as to who are "other administrative officials with authority over academic matters"; and

WHEREAS, the administrative interpretation of this clause has been inconsistent in the past; and

WHEREAS, the Faculty Code does not specify a mechanism whereby the Faculty can formally express dissatisfaction with officials of the University as a whole; NOW THEREFORE,

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY:

1) that Article IX Section A of the Faculty Code (p. 15) be amended in its second sentence to read as follows:

"In the exercise of this responsibility, the regular, active-status faculty plays a role in decisions on the appointment and promotion of members of the faculty and the appointment of the President, Provost, Academic Vice President, University Planning Officer, deans, departmental chairs, and other administrative officials with authority over academic matters."

2) that subsections 3, 4, and 5 of Section C of the Procedures for the Implementation of the Faculty Code (p. 22) be amended to read as follows:

3. Provost and/or Vice President for Academic Affairs

The President of the University shall appoint a search committee which shall solicit applications and nominations for the position(s), screen candidates' credentials, and submit three or more names for the President's final selection. The search committee shall include one member of the regular active-status faculty to be named by the Faculty Senate and the dean of one of the University's degree-granting units. Those appointed to the position(s) shall be qualified for faculty membership by training, experience, and continued interest in teaching and research. They shall retain office only as long as they retain the confidence of the Faculty Assembly.

4. Other Administrative Officers

a) no change

b) The Faculty Senate shall be consulted for its recommendations regarding the appointment of administrative officers such as Associate and Assistant Provosts, Associate and Assistant Vice Presidents for Academic Affairs, Deans, the University Planning Officer, the University Librarian, and others whose concern with academic matters comprehends all or substantially all of the University. The Executive Committee of the Faculty Senate shall establish procedures and criteria for the formulation of such recommendations. Appointees to these positions shall retain office only as long as they retain the confidence of the Faculty Assembly.

5. President of the University

The Faculty Assembly shall elect a committee to advise and consult with the Board of Trustees or appropriate members thereof in the selection of a President. Presidents shall retain office only as long as they retain the confidence of the Faculty Assembly.

Committee on Professional Ethics and Academic Freedom
March 7, 1988

Adopted April 8, 1988

A RESOLUTION TO SUPPORT ADDITIONAL FUNDING FOR LIBRARY ACQUISITIONS (8/11)

WHEREAS, the library is an essential resource for quality of education at George Washington University; and

WHEREAS, rising costs and the soft dollar have compounded the problem of acquisitions; and

WHEREAS, the budget cuts have decreased the University's ability to respond to faculty and student needs, thereby diminishing the quality of education opportunities at GWU; and

WHEREAS, the library has ceased ordering monographs on the approval plan, serials, and direct order publications to work with an existing budget plan; and

WHEREAS, the library has absorbed \$93,000 in budget cuts from personnel salaries and wages and thereby has no flexibility; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY:

- (1) That to maintain the quality of education deemed essential through the acquisition of library materials the Senate supports the library budget request for additional acquisitions in the amount of \$150,000 for the next two years to get acquisitions back to previous levels of 1986-87; and
- (2) That the Senate recommends an additional \$150,000 be allocated on a one-time basis effective July 1, 1988, to purchase materials that have been curtailed for the period of January-June, 1988.

Committee on Libraries
February 12, 1988

Adopted April 8, 1988

A RESOLUTION TO AMEND THE UNIVERSITY POLICY ON ACADEMIC DISHONESTY (87/12)

WHEREAS, initiatives in the Office of the Dean of Students and the Vice President for Academic Affairs aimed at clarifying University policy concerning forgery and falsification of academic documents; and

WHEREAS, the Joint Committee of Faculty and Students and the Faculty Senate have been asked to review the proposed amendments to the Academic Dishonesty Policy and make recommendations; and

WHEREAS, the Joint Committee has thoroughly reviewed the proposed amendments; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That the Faculty Senate approve rewording the University Policy on Academic Dishonesty so that the underlined portions will be added:

DEFINITION

Academic dishonesty is an act of fraud, which may include misrepresentation, deceit, falsification, or trickery of any kind that is done by the student with the purpose, intent, or expectation of influencing a grade or other academic evaluation. Academic dishonesty also includes forgery and falsification of University academic documents, intentionally impeding or damaging the academic work of others

3. Falsification and forgery of University Academic Documents - knowingly making a false statement, concealing material information, or forging a University Official's signature on any University Academic record or document. Such academic record or document may include the application for admission, add-drop forms, request for advanced standing, requests to register for graduate level courses, etc.
(Falsification or forgery of non-academic University documents, such as financial aid forms, shall be considered a violation of the non-academic student disciplinary code.)

(Renumber the rest of the definition section after above is inserted.)

The remainder of this statement aims at informing faculty, administrators, and students of their rights and responsibilities

INITIAL PROCEDURES

In all cases, a ~~faculty member~~ complainant who seeks to impose one or more of the aforementioned sanctions must consult with his or her department chair or equivalent. The ~~faculty member~~ complainant will then be responsible for presenting the student with a completed copy of the

The student is entitled to hear the ~~faculty member's~~ complainant's evidence and to speak on his or her own behalf. Based on this meeting, should the ~~faculty member~~ complainant be persuaded that the student is innocent, the charges should be dropped and all records of the charges destroyed.

If the student agrees . . . agreement shall be noted by the signatures of both the student and ~~faculty member~~ complainant on the Charge form

HEARING

If the student believes that the charge is not accurate or that the sanction is not appropriate, the case shall be referred for hearing before the dean, or . . . in which the alleged offense occurred. If the complainant is a University official, the case shall be referred for hearing before the dean, or dean's representative of the school in which the student is enrolled.

(In the rest of the Policy, substitute the word "complainant" for "faculty member," except in the first sentence of the "Appellate Review" section.)

BE IT FURTHER RESOLVED

That the Faculty Senate recommend replacing the present section "Sanctions" with the following new section entitled "Sanctions":

SANCTIONS

When faculty members or University officials (hereinafter, the "complainants") discover or have brought to their attention instances of apparent academic dishonesty, they must, upon consultation with their departmental chairpersons or equivalent, act to invoke against the alleged offender one or more of the following sanctions:

1. Written reprimand from the Dean. A record of this action shall be retained in the student's Dean's office until

student graduates, or for one year after termination of student's enrollment.

2. Rejection of the work product, with the requirement that the student satisfactorily complete compensatory work. A record of this action shall be retained in the student's Dean's office until student graduates, or for one year after termination of student's enrollment.

3. A zero for the work product. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment.

4. A grade of F for the course or other academic requirement. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment.

5. A zero for the work product and notation of "Academic Dishonesty -- Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

6. The notation "Academic Dishonesty -- Not Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Not Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

7. A grade of F for the course or other academic requirement with notation of "Academic Dishonesty -- Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

8. A grade of F for the course or other academic requirement, with the notation of "Academic Dishonesty -- Coursework" permanently on the Registrar's record. The Registrar shall retain the record of this action.

9. The notation "Academic Dishonesty -- Not Coursework" permanently on the Registrar's record. The Registrar shall retain the record of this action.

10. Suspension from the University for a period not to exceed one year, or indefinite suspension from the University for a period exceeding one year and with conditions of readmission stated in the suspension notice. The notation "Academic Dishonesty -- Coursework" (or "Academic Dishonesty -- Not Coursework") shall remain permanently on the Registrar's record, with the Registrar retaining this record.

11. Expulsion from the University, with the notation "Academic Dishonesty -- Coursework" (or "Academic Dishonesty -- Not Coursework") remaining permanently on the Registrar's record, with the Registrar retaining this record.

The prior disciplinary record of a student may be considered in establishing the appropriate sanction to be imposed. It should not be a factor in the determination of guilt. ~~A record of the academic dishonesty offense shall be kept in the Office of the dean in the appropriate school or division.~~

AND BE IT FURTHER RESOLVED |

That the section entitled "Records of Proceedings" in the present policy be deleted in its entirety.

Joint Committee of Faculty and Students
March 21, 1988

Adopted April 8, 1988

March 29, 1988

Annual Report of the Faculty Senate
Committee on Athletics

Committee Members: Salvatore R. Paratore, L. Thompson Bowles, Edward A. Caress, Thomas F. Courtless, Christopher J. Deering, Pamela Errett, Craig W. Linebaugh, Donald C. Paup, David A. Rowley, Roger E. Schecter, Abbie O. Smith, Theodore R. Timmerman, Jeanne E. Snodgrass, Suzy Weil, Herbert D. Weintraub, David Wilkinson

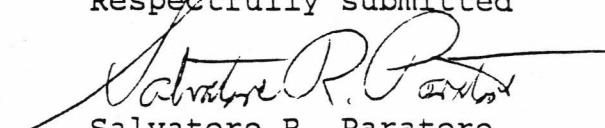
Ex Officio: Steven Bilsky, Marianne R. Phelps, Mary Jo Warner

Meetings of the full committee were held on October 29, 1987 and February 4, 1988.

At the October meeting, the new Director of Women's Athletics, Mary Jo Warner, reviewed the scope of the women's program. Subjects including the theme of "Watch GW Women Make The Grade" and the expected success of the volleyball, basketball and soccer teams were discussed. Men's Athletic Director Steven Bilsky shared with us the administrative reorganization of his department which included reassignment of various functions so that fund raising, information, and marketing could be better integrated.

The February meeting was devoted to a presentation by Professor Edward A. Caress, faculty representative to the NCAA, on the implementation of Proposition 48 at G.W.U. Recent NCAA activities relevant to Division I and Division II sports were also discussed.

Respectfully submitted


Salvatore R. Paratore
Chair

SRP:fs

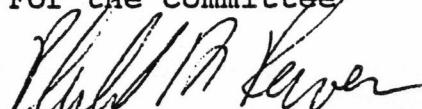
April 1, 1988

REPORT OF THE COMMITTEE ON
HONORS AND ACADEMIC CONVOCATIONS, 1987-88

The Committee met several times and discharged its responsibilities by:

1. advising the President on nominations for honorary degrees and recommending a speaker for the Winter Convocation;
2. authorizing special acting committees for public events: Fall Convocation, Martin Luther King, Jr. Convocation, Honors Convocation and Spring Commencement; and
3. recommending policies.
 - a. Requested the administration to abolish the University Committee on Public Ceremonies as structurally redundant.
 - b. Proposed a mechanism for approval of honorary degrees for special convocations (as approved by the Board of Trustees) and approved a special convocation for Asa Lord Briggs, Provost of Worcester College, Oxford.
 - c. Allowed individual schools to consider use of commercial photographers at commencement.
 - d. Accepted the University's alcohol policy as prohibiting individuals from bringing alcoholic beverages for consumption at commencement.
 - e. Concurred with the formal request of the George Washington University Student Association that the name of Calhoun Hall be changed to Adams Hall.

For the committee



Philip N. Reeves, Chairman

Committee Members:

Chair: Reeves, Philip	Health Services Administration
Bole, Robert	G.W. Student Association
Gordon, Marvin	Geography
Grub, Phillip	Business Administration
Lingo, Jane	News and public Affairs
Rybar, Lynn	G.W. Student Association
Tidball, M. Elizabeth	Physiology
Wells, Elizabeth	Biology

Ex Officio:

Dorich, Dina	University Relations
French, Roderick	Vice President
Gaglione, J. Matthew	Registrar
Howard, Ron	Alumni House
Jones, Robert	University Marshal



THE
GEORGE
WASHINGTON
UNIVERSITY

Washington, D.C. 20052

*Aryamehr Professor of
Multinational Management
(202) 994-7373
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March 21, 1988

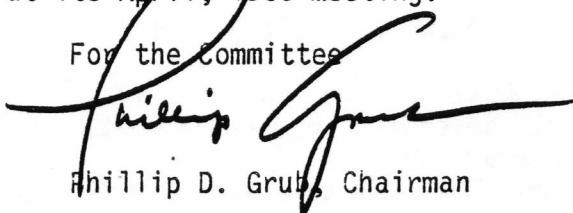
Annual Report of the Faculty Senate Committee on Libraries

The Faculty Senate Committee on Libraries met four times during the academic year. In addition, several subcommittee meetings were held concerning library policies, impact of budget cuts, and the role of the Washington Resource Library Consortium. The committee joined with the "friends of the library" in sponsoring a forum on the impact of budget cuts on quality of education March 8, 1988. The following summarizes major actions by the committee:

1. Library reserve desk procedures: the committee investigated levels of decision authority, university library policy, and problems of communication between the library and faculty members placing materials on reserve. The committee found that present university guidelines, adopted from the American Library Association Guidelines, are in conformity with United States copyright law. Consequently, no more than 5 copies of any copyrighted material may be placed at the reserve desk unless a faculty member has provided the librarian with written proof of permission from the copyright holder. To ensure conformity with these regulations, the university librarian was asked to call this to the attention of faculty in April and September of each year to avoid any misunderstandings.
2. Washington Research Library Consortium: numerous members of the faculty, as well as committee members, were concerned by the fact that the present board of directors is comprise solely of university presidents and one librarian. As a consequence, the prime users of the library are not represented. To help correct this oversight, a resolution regarding faculty participation on the board of directors of the Washington Research Library Consortium was submitted to the executive committee and placed on the agenda for the Faculty Senate meeting of March 11, 1988, where it was passed unanimously (resolution 87/7).
3. Budget cuts: major concern on the part of the faculty resulted from the administration's decision to subject the library to the 2% mandatory budget cut. The faculty had been assured by the administration that, in rescinding budget cuts on the various schools, other budget cuts would not impact on the quality of education at George Washington University. However, the committee

found that the budgetary reductions imposed on the library resulted in discontinuance of the purchase of new publications including periodicals, research monographs, books, and serials which have impacted heavily on the inability of faculty and students to have access to current research materials. It also required adjustments to be made in terms of current reading assignments for classes. The committee therefore presented a resolution of budget support for the university library which will be presented to the Senate for action at its April, 1988 meeting.

For the Committee



Phillip D. Grub, Chairman

Committee Members:

*Chairman: Grub, Phillip D., Business Administration
Johnson, Nancy D., Theatre & Dance
Kennedy, R. Emmett, History
King, James C., Germanic Languages
King, Michael M., Chemistry
Lowe, John C., Geography
Poppen, Paul J., Psychology
*Reeves, Phillip N., HSA
Thibault, Jean-Francois, Romance Languages

ex officio

Bader, Shelley, Director, Medical Library
Caress, Edward A., Assistant Dean of the
Graduate School of Arts and Sciences
Head, Anita K., Librarian, Law Library
Rogers, Sharon J., University Librarian

*Members of the Senate

The George Washington University
Committee on Student Financial Aid
Annual Report 1987-88

The Committee on Student Financial Aid met on February 19, 1988.

The primary item of business at the February 19 meeting was consideration of the ramifications of Department of Education regulations for enforcing "satisfactory academic progress" requirements under the Higher Education Act of 1986. Pursuant to that act, students now must achieve, except in special circumstances, a cumulative 2.0 GPA by the end of their sophomore year in order to continue to receive aid. Implementation of the plus/minus grading system complicates this new requirement.

At its meeting the Committee unanimously expressed support for the spirit of the new regulations but also considered, and endorsed, two "interpretations" of the new requirements to help the Office of Student Financial Aid (OSFA) implement the regulations.

1. The end of the sophomore year is understood to mean (with the exception of SEAS students) the completion of 60 hours or graded coursework.

2. To consider as special circumstances a series of factors that might prevent students from achieving the 2.0 GPA:

- o change of major
- o return to school after a leave
- o improved performance
- o a single bad semester
- o other special circumstances (e.g., illness, death in family)

These interpretations are consistent with current OSFA practices and are expected to have no appreciable affect on the number of financial aid recipients.

The Committee's agenda for the next academic year may include the following items:

1. Taxability of scholarship, fellowship, and grant support under the Tax Reform Act of 1986;
2. Further consideration of the effect of implementation of the plus/minus grading system on retention of scholarships and loans.

Respectfully submitted,
Christopher J. Deering, Chair

for Hollinshead, A.C.	and, ex officio: Baker, V.J.
Johnson, G.	Diehl, C.E.
Lenn, D.J.	Stoner, G.W.
Huve, G.P.	
Khatcheressian, N.	
Sarkani, S.	
Wright, J.F.	

A RESOLUTION OF APPRECIATION (87/13)

WHEREAS, Howard Clemeth Pierpont is retiring from active service as a member of the Faculty and will therefore be leaving the Faculty Senate; and

WHEREAS, his contributions to his school and to the broader University community richly deserve acknowledgment and applause; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That the following citation be issued:

In recognition of his contributions to The George Washington University during thirty-six years of service to his students and colleagues as Clinical Instructor in Surgery, Instructor in Anatomy, Associate in Surgery, Assistant Professor of Surgery, Associate Professor of Surgery, Director of the Surgical Research Laboratory, and Chairman of the Hemodialysis Team in the School of Medicine and Health Sciences;

In recognition of his dedicated service to the faculty and to the University community for seventeen years on the Faculty Senate, eight years on the Senate's Executive Committee, and one year as Chairman of the Executive Committee;

Especially in recognition of his ability to bring to the deliberations of this body and its Executive Committee an unfailing good humor marked by a wit as sharp as his scalpel coupled with a tongue dedicated to healing without cutting;

Upon the occasion of the retirement of a valued colleague and friend

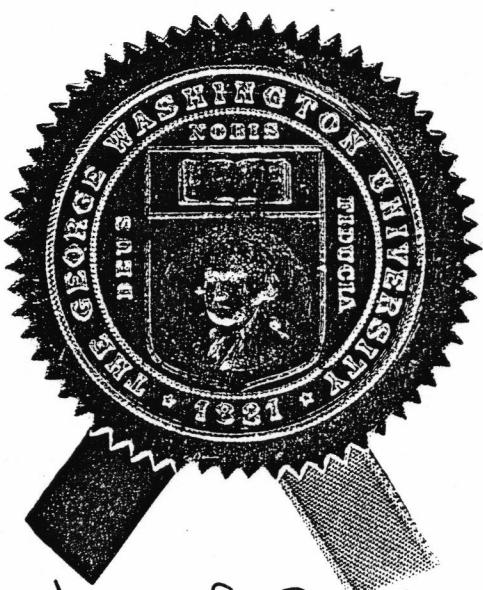
THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

CITES

HOWARD CLEMETH PIERPONT

FOR

DISTINGUISHED SERVICE



Lillian F. Robinson
Lillian F. Robinson
Chairman, Executive Committee
April 8, 1988
Adopted by acclamation 4/8/88

Lloyd H. Elliott
Lloyd H. Elliott
President

THE GEORGE WASHINGTON UNIVERSITY
Washington, D. C.

The Faculty Senate

March 28, 1988

The Faculty Senate will meet on Friday, April 8, 1988, at 2:10 p.m., in Lisner Hall 603.

AGENDA

1. Call to order
2. Approval of the minutes of the regular meeting of March 11, 1988.
3. Resolutions:

- (a) A RESOLUTION ON UNIVERSITY PLANNING (87/9); Professor Lilien F. Robinson, Chairman, Executive Committee (Resolution 87/9 attached)
- (b) A RESOLUTION ~~CONCERNING~~ ^{TO AMEND THE FACULTY CODE PROVISIONS} ~~REGARDING~~ IN THE APPOINTMENT OF ADMINISTRATORS WHOSE POSITIONS RELATE TO ACADEMIC MATTERS (87/10); Professor John A. Morgan, Jr., Chairman, Professional Ethics and Academic Freedom Committee (Resolution 87/10 attached)
- (c) A RESOLUTION TO SUPPORT ADDITIONAL FUNDING FOR LIBRARY ACQUISITIONS (87/11); Professor Phillip D. Grub, Chairman, Libraries Committee (Resolution 87/11 attached)
- (d) A RESOLUTION TO AMEND THE UNIVERSITY POLICY ON ACADEMIC DISHONESTY (87/12); Professor Philip Robbins, Co-Chairperson, Joint Committee of Faculty and Students (Resolution 87/12 with present policy attached)

4. Introduction of Resolutions

5. General Business:

- (a) Nomination for election of the following nominees to the Executive Committee for the 1988-89 Session proposed by the Nominating Committee, Professor Howard C. Pierpont, Chair: Professor Lilien F. Robinson (CCAS), as Chair; Professor Raymond R. Fox (SEAS), Professor Salvatore R. Paratore (SEHD), Professor Robert E. Park (Law), Professor Alvin E. Parrish (Medical), Professor Francisco Prats (GSAS), and Professor Susan J. Tolchin (SGBA), as the other six members

General Business (continued)

- (b) Nomination for re-election of the following faculty to the Dispute Resolution Committee for three-year terms commencing May 1, 1988: Professors Roger E. Schechter (Law), as Chair; Marie M. Cassidy (Medical), Rita K. Ives (SEHD), Joan R. Regnell (CCAS), and George Stambuk (SIA)
- (c) Nomination for appointment by the President to the following Administrative Committees: Judicial System: George W. Smith (Chair), Martha A. Burns, Marvin Katzman, Leo C. Moersen, and Ormond Seavey; Student-Faculty Committee on Appeals: Maximilian A. Pock (Chair), Owen C. Martin, Joan R. Regnell, and Harry E. Yeide; Marvin Center Program Board: Irvin Katz; Marvin Center Governing Board: Marvin F. Gordon, Charles E. O'Rear, Alan G. Wade, and Jarrett M. Wise; Presidential Appeals Board: Josef Aschheim, Arnold D. Gale, Ariel C. Hollinshead, and Charles C. Shepherd; Committee on Student Publications: Charles B. Craver, John J. Jackson, Mireille Kanda, Don S. Lee, Beth Nolan, Sonya A. Quitslund, and Holliday B. Wagner
- (d) Report of the Executive Committee: Professor Lilien F. Robinson, Chairman
- (e) Annual Reports of the Senate Standing Committees (due by or before May Senate meeting)

6. Brief Statements

7. Adjournment



J. Matthew Gaglione
Secretary

A RESOLUTION ON UNIVERSITY PLANNING (87/9)

WHEREAS, the faculty supports long-range planning and the establishment of an appropriate process and a planning group; and

WHEREAS, the faculty recognizes the newness of the planning process, and hence the difficulties of coordinated planning at the institutional level; and

WHEREAS, a planning group should focus upon long-range, strategic planning and the attainment of University goals as defined by appropriate representatives of academic units; and

WHEREAS, planning is the responsibility of the academic leadership of the University; and

WHEREAS, the focus of the current planning committee (Committee on Coordinated Planning) has been on establishing a planning philosophy and planning procedures based on current incremental budgeting; and

WHEREAS, this approach and the framework used in implementing this approach have limited collegial decision-making; and

WHEREAS, the planning committee as now constituted does not provide mechanisms for the direct involvement of the Board of Trustees in the initial planning phases, full participation of Academic Deans, and effective and systematic linkage to the faculty; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

- (1) That the Committee on Coordinated Planning be reconstituted as the University Planning Committee to develop strategic, long-term plans; and
- (2) That these plans be made in the context of specific University goals agreed upon by Academic Officers and the faculty through its school and representatives on the Faculty Senate; and

- (3) That this committee be composed of the following:
President (Chair)
Vice President for Academic Affairs
Vice President and Treasurer
All Academic Deans
Chair of the Academic Affairs Committee
of the Board of Trustees
Three Faculty Representatives (elected by the
Faculty Senate; reporting on a monthly basis
to the Executive Committee of the Faculty
Senate)
President of the G.W.U. Student Association; and
- (4) That meetings, with accompanying agendas and minutes,
be held on a regular basis, decisions made by vote and
the Committee make periodic reports of its activities
to the University community through the mechanism of
the Faculty Senate and faculty meetings of the schools
and colleges.

Executive Committee of the Faculty Senate
March 25, 1988

A RESOLUTION TO AMEND THE FACULTY CODE PROVISIONS CONCERNING FACULTY
CONSULTATION IN THE APPOINTMENT OF ADMINISTRATORS WHOSE POSITIONS
RELATE TO ACADEMIC MATTERS (87/10)

WHEREAS, the Faculty Code provides (p. 15) "The regular, active-status faculty shares with the officers of administration the responsibility for effective operation of the departments, schools, and colleges and the University as a whole"; and

WHEREAS, the Faculty Code is unclear as to who are "other administrative officials with authority over academic matters"; and

WHEREAS, the administrative interpretation of this clause has been inconsistent in the past; and

WHEREAS, the Faculty Code does not specify a mechanism whereby the Faculty can formally express dissatisfaction with officials of the University as a whole; NOW THEREFORE,

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY:

1) that Article IX Section A of the Faculty Code (p. 15) be amended in its second sentence to read as follows:

"In the exercise of this responsibility, the regular, active-status faculty plays a role in decisions on the appointment and promotion of members of the faculty and the appointment of the President, Provost, Academic Vice President, University Planning Officer, deans, departmental chairs, and other administrative officials with authority over academic matters."

2) that subsections 3, 4, and 5 of Section C of the Procedures for the Implementation of the Faculty Code (p. 22) be amended to read as follows:

3. Provost and/or Vice President for Academic Affairs

The President of the University shall appoint a search committee which shall solicit applications and nominations for the position(s), screen candidates' credentials, and submit three or more names for the President's final selection. The search committee shall include one member of the regular active-status faculty to be named by the Faculty Senate and the dean of one of the University's degree-granting units. Those appointed to the position(s) shall be qualified for faculty membership by training, experience, and continued interest in teaching and research. They shall retain office only as long as they retain the confidence of the Faculty Assembly.

4. Other Administrative Officers

a) no change

b) The Faculty Senate shall be consulted for its recommendations regarding the appointment of administrative officers such as Associate and Assistant Provosts, Associate and Assistant Vice Presidents for Academic Affairs, Deans, the University Planning Officer, the University Librarian, and others whose concern with academic matters comprehends all or substantially all of the University. The Executive Committee of the Faculty Senate shall establish procedures and criteria for the formulation of such recommendations. Appointees to these positions shall retain office only as long as they retain the confidence of the Faculty Assembly.

5. President of the University

The Faculty Assembly shall elect a committee to advise and consult with the Board of Trustees or appropriate members thereof in the selection of a President. Presidents shall retain office only as long as they retain the confidence of the Faculty Assembly.

Committee on Professional Ethics and Academic Freedom
March 7, 1988

A RESOLUTION TO SUPPORT ADDITIONAL FUNDING FOR LIBRARY ACQUISITIONS (87/11

WHEREAS, the library is an essential resource for quality of education at George Washington University; and

WHEREAS, rising costs and the soft dollar have compounded the problem of acquisitions; and

WHEREAS, the budget cuts have decreased the University's ability to respond to faculty and student needs, thereby diminishing the quality of education opportunities at GWU; and

WHEREAS, the library has ceased ordering monographs on the approval plan, serials, and direct order publications to work with an existing budget plan; and

WHEREAS, the library has absorbed \$93,000 in budget cuts from personnel salaries and wages and thereby has no flexibility; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY:

- (1) That to maintain the quality of education deemed essential through the acquisition of library materials the Senate supports the library budget request for additional acquisitions in the amount of \$150,000 for the next two years to get acquisitions back to previous levels of 1986-87; and
- (2) That the Senate recommends an additional \$150,000 be allocated on a one-time basis effective July 1, 1988, to purchase materials that have been curtailed for the period of January-June, 1988.

Committee on Libraries
February 12, 1988

A RESOLUTION TO AMEND THE UNIVERSITY POLICY ON ACADEMIC DISHONESTY (87/12)

WHEREAS, initiatives in the Office of the Dean of Students and the Vice President for Academic Affairs aimed at clarifying University policy concerning forgery and falsification of academic documents; and

WHEREAS, the Joint Committee of Faculty and Students and the Faculty Senate have been asked to review the proposed amendments to the Academic Dishonesty Policy and make recommendations; and

WHEREAS, the Joint Committee has thoroughly reviewed the proposed amendments; NOW, THEREFORE

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That the Faculty Senate approve rewording the University Policy on Academic Dishonesty so that the underlined portions will be added:

DEFINITION

Academic dishonesty is an act of fraud, which may include misrepresentation, deceit, falsification, or trickery of any kind that is done by the student with the purpose, intent, or expectation of influencing a grade or other academic evaluation. Academic dishonesty also includes forgery and falsification of University academic documents, intentionally impeding or damaging the academic work of others

3. Falsification and forgery of University Academic Documents - knowingly making a false statement, concealing material information, or forging a University Official's signature on any University Academic record or document. Such academic record or document may include the application for admission, add-drop forms, request for advanced standing, requests to register for graduate level courses, etc. (Falsification or forgery of non-academic University documents, such as financial aid forms, shall be considered a violation of the non-academic student disciplinary code.)

(Renumber the rest of the definition section after above is inserted.)

The remainder of this statement aims at informing faculty, administrators, and students of their rights and responsibilities

. . . .

INITIAL PROCEDURES

In all cases, a ~~faculty member~~ complainant who seeks to impose one or more of the aforementioned sanctions must consult with his or her department chair or equivalent. The ~~faculty member~~ complainant will then be responsible for presenting the student with a completed copy of the

The student is entitled to hear the ~~faculty member's~~ complainant's evidence and to speak on his or her own behalf. Based on this meeting, should the ~~faculty member~~ complainant be persuaded that the student is innocent, the charges should be dropped and all records of the charges destroyed.

If the student agrees . . . agreement shall be noted by the signatures of both the student and ~~faculty member~~ complainant on the Charge form

HEARING

If the student believes that the charge is not accurate or that the sanction is not appropriate, the case shall be referred for hearing before the dean, or . . . in which the alleged offense occurred. If the complainant is a University official, the case shall be referred for hearing before the dean, or dean's representative of the school in which the student is enrolled.

(In the rest of the Policy, substitute the word "complainant" for "faculty member," except in the first sentence of the "Appellate Review" section.)

BE IT FURTHER RESOLVED

That the Faculty Senate recommend replacing the present section "Sanctions" with the following new section entitled "Sanctions":

SANCTIONS

When faculty members or University officials (hereinafter, the "complainants") discover or have brought to their attention instances of apparent academic dishonesty, they must, upon consultation with their departmental chairpersons or equivalent, act to invoke against the alleged offender one or more of the following sanctions:

1. Written reprimand from the Dean. A record of this action shall be retained in the student's Dean's office until

student graduates, or for one year after termination of student's enrollment.

2. Rejection of the work product, with the requirement that the student satisfactorily complete compensatory work. A record of this action shall be retained in the student's Dean's office until student graduates, or for one year after termination of student's enrollment.

3. A zero for the work product. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment.

4. A grade of F for the course or other academic requirement. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment.

5. A zero for the work product and notation of "Academic Dishonesty -- Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

6. The notation "Academic Dishonesty -- Not Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Not Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

7. A grade of F for the course or other academic requirement with notation of "Academic Dishonesty -- Coursework" on the Registrar's record. A record of this action shall be retained in the student's Dean's office until student graduates, or for two years after termination of student's enrollment; the notation of "Academic Dishonesty -- Coursework" shall be removed from the Registrar's record when student graduates or two years after termination of student's enrollment.

8. A grade of F for the course or other academic requirement, with the notation of "Academic Dishonesty -- Coursework" permanently on the Registrar's record. The Registrar shall retain the record of this action.

9. The notation "Academic Dishonesty -- Not Coursework" permanently on the Registrar's record. The Registrar shall retain the record of this action.

10. Suspension from the University for a period not to exceed one year, or indefinite suspension from the University for a period exceeding one year and with conditions of readmission stated in the suspension notice. The notation "Academic Dishonesty -- Coursework" (or "Academic Dishonesty -- Not Coursework") shall remain permanently on the Registrar's record, with the Registrar retaining this record.

11. Expulsion from the University, with the notation "Academic Dishonesty -- Coursework" (or "Academic Dishonesty -- Not Coursework") remaining permanently on the Registrar's record, with the Registrar retaining this record.

The prior disciplinary record of a student may be considered in establishing the appropriate sanction to be imposed. It should not be a factor in the determination of guilt. ~~A record of the academic dishonesty offense shall be kept in the Office of the dean in the appropriate school or division.~~

AND BE IT FURTHER RESOLVED |

That the section entitled "Records of Proceedings" in the present policy be deleted in its entirety.

Joint Committee of Faculty and Students
March 21, 1988

PRESENT POLICY

UNIVERSITY POLICY ON ACADEMIC DISHONESTY

INTRODUCTION

July 1, 1986

The University community, in order to fulfill its purposes, must encourage the pursuit of academic excellence in an environment that promotes honesty, integrity, and fairness. All members of the community are expected to exhibit honesty and competence in their academic work and to share the responsibility to secure and respect general conditions conducive to an atmosphere of academic honesty.

It is the responsibility of University administrators to publicize appropriately the University Policy on Academic Dishonesty. Different schools and divisions may develop supplemental guidelines in conformity with this University policy and the *Statement of Student Rights and Responsibilities*, providing such guidelines are clearly publicized and made available to students and faculty.

It is the responsibility of department chairpersons to see that, if needed, supplemental guidelines for academic competence and honesty appropriate to their disciplines are developed and publicized.

Teachers of basic introductory courses, undergraduate and graduate, should recommend to students that they acquaint themselves with the University Policy on Academic Dishonesty. They must provide their students with a copy of any departmental guidelines developed to complement the Academic Dishonesty policy.

It is the responsibility of all students at the University to read and familiarize themselves with the University Policy on Academic Dishonesty. If the propriety of certain conduct, in light of the University community's norm of academic honesty, is in doubt, students must seek the advice of faculty.

Members of the academic community are presumed to be familiar with the University's academic procedures and are held responsible for applying them. Deliberate failure to act in accordance with such procedures is considered academic dishonesty. Failure to observe these procedures by reason of ignorance or inadvertence constitutes academic incompetence. A faculty member must decide whether to consider a student's noncompliance as an act of dishonesty or an act of incompetence. Although incompetence may be dealt with in the normal evaluative manner, acts of academic dishonesty must be treated as moral and intellectual offenses against the academic community and cannot be tolerated.

Students who feel aggrieved by the apparent inaction of faculty in matters of alleged academic dishonesty may appeal for action to the faculty member's department chairperson or dean.

DEFINITION

Academic dishonesty is an act of fraud, which may include misrepresentation, deceit, falsification, or trickery of any kind that is done by the student with the purpose, intent, or expectation of influencing a grade or other academic evaluation. Academic dishonesty also includes forgery of academic documents, intentionally impeding or damaging the academic work of others, or assisting other students in acts of dishonesty. It is unnecessary and impossible for this policy to anticipate and explicitly define every kind of academic dishonesty; common examples of academically dishonest behavior include:

1. Cheating—intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise; copying from another student's examination; submitting work prepared in advance for an in-class examination; representing material prepared by another as one's own work; violating rules governing administration of examinations.
2. Fabrication—intentional and unauthorized falsification or invention of any information or citation in an academic exercise.
3. Facilitating Academic Dishonesty—intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty.
4. Plagiarism—intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise; failure to attribute direct quotation, paraphrase, or borrowed facts or information.

All members of the academic community have a responsibility to prevent acts of academic dishonesty or, when they have occurred, to note and act upon them and keep them from recurring. Further, aiding, abetting, conspiring with, or assisting any other person to perform any act of academic dishonesty when the person charged had reason to believe that academic dishonesty was involved may properly be considered academic dishonesty. A more detailed definition of various types of academic dishonesty, where such have been promulgated, can be obtained from the appropriate department or dean's office.

The remainder of this statement aims at informing faculty and students of their rights and responsibilities with respect to academic dishonesty. The procedures outlined below, including sanctions, apply to academic dishonesty only and shall not apply to cases of academic incompetence.

SANCTIONS

When faculty members discover or have brought to their attention instances of apparent academic dishonesty, they must, upon consultation with their departmental chairpersons or equivalent, act to invoke against the alleged offender one or more of the following sanctions:

1. Rejection of the work product, with the requirement that the student satisfactorily complete compensatory work. If no work product is involved, a written reprimand shall be issued. In either case, a record of this action shall be retained in the Dean's office until graduation, or for one year following the student's termination of enrollment.
2. A zero for the work product.
3. A grade of "F-Academic Dishonesty" for the course or other academic requirement, the notation "Academic Dishonesty" to be expunged upon graduation or two years following the student's termination of enrollment.
4. A grade of "F-Academic Dishonesty" for the course or other academic requirement, with the notation remaining on the student's permanent record.
5. Suspension from the University for a period not to exceed one year, with a notation of "Academic Dishonesty" remaining on the student's permanent record.
6. Expulsion of the student from the University with the notation "Academic Dishonesty" remaining on the student's permanent record.

The prior disciplinary record of a student may be considered in establishing the appropriate sanction to be imposed. It should not be a factor in the determination of guilt. A record of the academic dishonesty offense shall be kept in the office of the dean in the appropriate school or division.

INITIAL PROCEDURES

In all cases, a faculty member who seeks to impose one or more of the aforementioned sanctions must consult with his or her department chair. The faculty member will then be responsible for presenting the student with a completed copy of the "Charge of Academic Dishonesty" form in which the nature of the charges as well as the proposed

sanction are set forth. This must occur within two weeks of the time that the offense was brought to the faculty member's attention. Upon presentation of the charges, the student will also be provided a copy of the current University Policy on Academic Dishonesty and the *Statement of Student Rights and Responsibilities*. The student is entitled to hear the faculty member's evidence and to speak on his or her own behalf. Based on this meeting, should the faculty member be persuaded that the student is innocent, the charges shall be dropped and all records of the charges destroyed.

If the student agrees that the charge is accurate and that the sanction is appropriate, the fact of this agreement shall be noted by the signatures of both the student and faculty member on the Charge form, and the sanctions shall be imposed. A copy of the signed form shall be deposited with the dean of the school in which the offense occurred as well as the dean of the school in which the student is enrolled.

HEARING

If the student believes that the charge is not accurate or that the sanction is not appropriate, the case shall be referred for hearing before the dean, or a representative of the dean, of the school in which the alleged offense occurred. The dean's representative shall be a member of the faculty designated by the dean with the concurrence of the dean's council or other appropriate committee designated by the dean. Both the student and faculty member shall be present at the hearing, at which time the student will again be informed of the charge and the evidence in the case and will be allowed to speak on his or her own behalf. The student may be accompanied by an advisor of his or her own choosing who may advise the student but shall not be permitted to speak on the student's behalf. Both parties may produce witnesses on their behalf and disagree with and/or question any witnesses appearing for the other party. The proceedings shall be tape-recorded in cases that may involve suspension, expulsion, or a permanent notation of academic dishonesty on the student's permanent record.

At the conclusion of the hearing, should the student be determined innocent by the dean (or the dean's representative), and the faculty member concurs, the charge shall be dropped and all records of the case destroyed. Otherwise, within seven calendar days of the conclusion of the informal hearing, the dean (or dean's representative) shall issue an opinion in writing setting forth his or her findings of fact, conclusion, and the appropriate sanction. If the student and faculty member agree with the opinion, this shall be noted in writing to be filed in the dean's office, and the sanction shall be imposed. If either the faculty member or the student disagrees with the opinion, he or she must, within ten calendar days, file a written appeal with the Vice President for Academic Affairs requesting a review of the case by the Hearing Committee on Academic Dishonesty. The appeal must specify the points of disagreement and the remedy sought.

APPELLATE REVIEW

The Appellate Review Committee on Academic Dishonesty shall be composed of a non-voting chair, three faculty members (two of whom shall be from the school in which the alleged offense occurred and at least one of whom shall be from the school in which the charged student is enrolled), and at the option of the accused student, two students enrolled in the school in which the offense occurred. The Vice President for Academic Affairs shall appoint the chair who shall constitute the Committee from a pool of faculty and students selected by the dean of each school. The Appellate Review Committee shall be convened within fifteen calendar days of the filing of an appeal.

The Appellate Review Committee will review the dean's (or the dean's representative's) opinion and all documentary evidence pertinent to the case. It may decide to dispose of the case on the basis of the evidence presented, or may decide to hear new evidence. In the latter instance, the student must be present and will be allowed to disagree with and/or question the evidence or the witness. The student may be accompanied by an advisor of his or her choosing who may advise the student but may not speak on the student's behalf. The Appellate Review Committee may open these proceedings at the request of the student. If the Appellate Review Committee determines by majority vote that the student is not guilty, all records pertaining to the case will be destroyed. In all other cases, the Appellate Review Committee shall prepare an opinion summarizing the results of its review and including a determination of the sanction(s). The opinion of the Appellate Review Committee will be transmitted to the appropriate dean for the record and to the student, and the sanction shall be imposed and shall be final unless appealed to the Board of Trustees within fifteen calendar days.

BOARD OF TRUSTEES

If the student or faculty member believes that the charge(s) is/are not accurate or that the sanction(s) is/are not appropriate, the nonconcurring party may request review by the Board of Trustees through the Office of the Vice President for Academic Affairs.

SAFEGUARDS DURING PROCEDURE

The reliance upon evidence shall be determined by fundamental principles of fair play and not upon strict rules of evidence or procedure as are customarily applied in courts of law.

TIME LIMITS

While it is normally expected that the procedural steps set forth herein can and will be taken within the prescribed time limits, failure to do so shall not constitute a violation when extenuating circumstances reasonably excuse the delay.

Should appeal procedures not be completed before the "due date" for the semester grades, the faculty member shall record the grade "I" for the student until the charges have been finally adjudicated. For other academic requirements (e.g., theses, comprehensive examinations, etc.), no sanctions shall go into effect until the completion of all appeals that are to be undertaken.

RECORDS OF PROCEEDINGS

The complete records of academic dishonesty proceedings that result in a finding of academic dishonesty shall be maintained with the student's academic record in the office of the dean of the school in which the student is enrolled. They should be retained in the dean's office until either the student's graduation, or for one or two years (as specified by the sanction) following the termination of the student's enrollment, whichever is first. Following that period, the written proceedings of cases in which any sanction has been recorded on the student's permanent record will be transmitted to the Office of the Registrar to be filed with the student's permanent record; in cases in which no sanction has been recorded on the student's permanent record, the records of the proceedings will be destroyed. Written records of academic dishonesty proceedings retained by the University are available to appropriate University officials, prospective employers, and other educational institutions, in accordance with University policy and federal regulations.